

UUGI Executive Board
March 19, 2009

Present: Carla Clark, Karen Eggert, Debbie Martin, Shawn Carraway, Michael Bowden, Pat Nicholls, Brian Sherman, Scott Thomas, Merry Bortz

Absent: Mark Andrews

The meeting began at 1:05 PM CST. (Carla & Brian joined the call late.)

Shawn moved & Pat seconded to approve the January 22, 2009 Executive Committee meeting minutes as written. The minutes were approved with one abstention.

Reports from officers, appointed representatives, committees:

Past Chair (Mark)

Mark was not present so there was no report.

Secretary (Debbie)

Debbie had nothing new to report at this time.

Treasurer (Pat)

Jan 1 – Mar 23, 2009

Income	900.00 (memberships)
Expenses:	12, 943.80 (total – breakdown below)
	240.00 for webhosting
	12,475.00 for program/conference expenses
	228.80 for uncategorized expenses

Current balances: \$62,390 USD and \$9,758 CDN

New memberships have slowed down.

Pat is working on the annual treasurer's report to be presented in Dallas.

Pat asked how the transfer to the new treasurer would work since it will occur after the conference. There will need to be a physical transfer of the laptop and documents, as well as an electronic transfer of financial records. Perhaps a Quicken and PDF copy of the records could be posted to a shared location. It was suggested that one option would be to use Frances Orton's office.

Member-at-Large (Merry)

Merry had a question recently from a CODI member who just migrated to Symphony. They were up to date on their CODI dues. Would they be allowed to vote for officers under the current bylaws? Merry will check with Colleen Medling of CODI.

Nominating Committee (Karen)

Karen reported that elections for new COSUGI officers are underway. To date 115 sites have voted. Some positions have 2 or more candidates. All positions have the ability to write in a candidate. Voting will end at midnight on April 5th.

Enhancement Forums (Scott)

Scott has been trying to get a list from Berit Nelson at SirsiDynix of which staff member forum moderators would contact if there were problems with that module. He has not been successful.

He has recently been in contact with Karen Albright who is trying to get him a list of technical product managers.

Scott has been working with sharing session moderators to put them in touch with the SirsiDynix (SD) staff person who will be sitting in on their particular session. Most moderators have had communication with the appropriate SD staff member but a few have not. Scott is trying to iron out the wrinkles. SD prefers that moderators not try to "answer" product questions. Most sharing sessions go smoothly now.

Program (Michael & Shawn)

The program has gone to the printer.

They are trying to get all the electronic presentation submissions turned in to them by March 25th so they can turn them in to Envisionware by March 27th. They have to first convert them to the proper format.

725 people have registered for the conference to date. The rooms sold for Wednesday night at the conference are a little short of the required amount. Perhaps next year training could be offered following the conference to encourage more people to stay.

Carla, Shawn, Brian & Michael are working on the CMS preconference. They will provide attendees with a flash drive with data/documents for this session.

Michael is preparing the presenter certificates. Due to the reorganization of Client Care, all Client Care staff members will be given a certificate instead of choosing certain staff members.

They are working on give-aways from O'Reilly and others to give away at certain sessions. Some times to give away items may be the opening and closing sessions and at lunch.

Chair (Carla)

Carla recently had a phone conversation with CEO Gary Rautenstrauch. Nothing new was really discussed. Gary reviewed the new product releases. He reported that 17 or 18 vacancies have been filled in the sales area and that the North American territories have been realigned. He reported that some enhancements are coming to the Client Care portal. Also, some new international sites have been added. Gary also mentioned that RSS has been added to some pages and that they have a new e-mail list management application.

Carla will work with the new COSUGI officers to address ongoing/outstanding issues remaining from UUGI customers. She doesn't have a sense that much has really changed this year. With the pending merger UUGI officers did not have a lot of time to follow up on outstanding issues.

Carla suggested that UUGI committee member submit ongoing issues/concerns, with concrete examples, to her to be brought forward at the Summit meeting with CODI/UUGI/SD Execs on April 5th.

Carla, Pat, Mike and Shawn will be arriving in Dallas on Saturday, April 4th and are available to assist with bag stuffing or as needed. Scott and Karen Oster will not be attending this year.

Carla has been corresponding with Berit Nelson about product managers. Berit notified Carla that she has not sent her a list of product managers yet because they are being realigned.

A moderator is needed for the serials sharing session and for the lightning talks (Jive for 5). Carla will send a request to the serials listserv to try to find a volunteer for that session.

Chair-Elect (Brian)

Brian has downloaded the submitted questions for the Q & A session. He is streamlining them. About 30 questions were submitted. Brian is sharing the information with Chris Hauser from CODI.

Old Business:

All old business was discussed earlier in the meeting.

New Business:

There will be no more conference calls before the conference. Correspondence will be conducted by e-mail.

Action Items:

No additional items except those listed earlier in the minutes.

Committee members are reminded that they can update the group calendar on Google calendars.

The meeting adjourned at 2:00 PM CST.

Minutes respectfully submitted by Debbie Martin