

ID	Text1	Task Name	Duration	Start	Finish	Predec	Resource Names
1		START ILS SELECTION & IMPLEMENTATION	368 days	Tue 5/13/08	Thu 10/8/09		
2							
3		Project Initiation	1 day	Tue 5/13/08	Tue 5/13/08		
4		Confirm project sponsor	1 day	Tue 5/13/08	Tue 5/13/08		
5		Draft preliminary scope	1 day	Tue 5/13/08	Tue 5/13/08		
6		Project Charter	1 day	Tue 5/13/08	Tue 5/13/08		
7		Assign project manager	1 day	Tue 5/13/08	Tue 5/13/08		
8		Organize ILS steering committee	1 day	Tue 5/13/08	Tue 5/13/08		
9							
10		Project Planning	70 days	Wed 5/14/08	Tue 8/19/08	3	
11		Complete project planning materials	30 days	Wed 5/14/08	Tue 6/24/08		
12		Establish project milestones	5 days	Wed 5/14/08	Tue 5/20/08		
13		Define measures of success	5 days	Wed 5/14/08	Tue 5/20/08		
14		Complete decision criteria and decision matrix that will be used	5 days	Wed 5/14/08	Tue 5/20/08		
15		Develop functional requirements matrices	30 days	Wed 5/14/08	Tue 6/24/08		
16		Develop communications management plan	5 days	Wed 5/14/08	Tue 5/20/08		
17		Develop systems dependency map	2 days	Wed 5/14/08	Thu 5/15/08		
18		Develop project management plan	5 days	Wed 5/14/08	Tue 5/20/08		
19		Develop meeting schedule and convergence points for partners	5 days	Wed 5/14/08	Tue 5/20/08		
20	MILESTONE	obtain sign off on project materials	5 days	Wed 6/25/08	Tue 7/1/08	11	
21		Determine ILS selection partners	40 days	Wed 6/25/08	Tue 8/19/08	11	
22		Draft description and compile information packet for potential partners	13 days	Wed 6/25/08	Fri 7/11/08		
23		compile a list vendors that will be reviewed as part of process and those not (if some easily elimi	3 days	Wed 6/25/08	Fri 6/27/08		
24		Post notice of interest (share docs with all)	10 days	Mon 6/30/08	Fri 7/11/08	23	
25		Formalize who is interested	5 days	Mon 7/14/08	Fri 7/18/08	22	
26		share materials and information - schedule them for group meeting	5 days	Mon 7/14/08	Fri 7/18/08		
27		confirm point of contact	5 days	Mon 7/14/08	Fri 7/18/08		
28		CONVERGENCE POINT: Integrate partners into process - online meeting	1 day	Mon 7/21/08	Mon 7/21/08	25	
29	MILESTONE	CONFIRMED project selection partners	1 day	Tue 7/22/08	Tue 7/22/08	28	
30		Obtain needs information from all participants	20 days	Wed 7/23/08	Tue 8/19/08	29	
31							
32		Execute Project	297 days	Wed 8/20/08	Thu 10/8/09	10	
33		Compile Market/Vendor Information	25 days	Wed 8/20/08	Tue 9/23/08		
34		compile first pass of cost information	10 days	Wed 8/20/08	Tue 9/2/08		
35		draft, send to and receive from vendors request for magnitude of costs	10 days	Wed 8/20/08	Tue 9/2/08		
36		confirm a place holder for 2009 budget	1 day	Wed 9/3/08	Wed 9/3/08	34	
37		compile all available vendor and resource information	10 days	Wed 8/20/08	Tue 9/2/08		
38		compare solution market/information/vendor needs with specified organizational requirements	10 days	Wed 9/3/08	Tue 9/16/08	37	
39		prep and schedule convergence meeting to narrow selection to top 3-5	5 days	Wed 9/17/08	Tue 9/23/08	34,38,	
40		Share findings	5 days	Wed 9/17/08	Tue 9/23/08		
41		Narrow List to top 3-5	11 days	Wed 9/24/08	Wed 10/8/08	33	
42		CONVERGENCE POINT:Conduct meeting to Define top 3-5 vendors, align on future potential cl	1 day	Wed 9/24/08	Wed 9/24/08		

ID	Text1	Task Name	Duration	Start	Finish	Predec	Resource Names
43		Meeting follow up expected with final vendor questions	10 days	Thu 9/25/08	Wed 10/8/08	42	
44	MILESTONE	Finalized: top vendors determined	1 day	Wed 9/24/08	Wed 9/24/08		
45							
46		Initiate First Pass Vendor Review Process	82 days	Thu 10/9/08	Fri 1/30/09	41	
47		Complete RFP For Distribution	15 days	Thu 10/9/08	Wed 10/29/08		
48		Circulate for feedback and refine	15 days	Thu 10/30/08	Wed 11/19/08	47	
49		Prep and schedule bidder's conference	15 days	Thu 11/20/08	Wed 12/10/08	48	
50	MILESTONE	CONVERGENCE POINT: Conduct Bidder's conference (day long)	1 day	Thu 12/11/08	Thu 12/11/08	49	
51		Receive Vendor Responses (longer due to the Holidayts)	20 days	Fri 12/12/08	Thu 1/8/09	50	
52		Review vendor responses	15 days	Fri 1/9/09	Thu 1/29/09	51	
53	MILESTONE	CONVERGENCE POINT: LIMIT FINAL VENDOR REVIEW TO 2-3	1 day	Fri 1/30/09	Fri 1/30/09	52	
54							
55		TOP VENDOR REVIEW PROCESS	115 days	Mon 2/2/09	Fri 7/10/09	46	
56		Formalize final selection process activities	115 days	Mon 2/2/09	Fri 7/10/09		
57		****Define test criteria - may want to move this much earlier in the process	10 days	Mon 2/2/09	Fri 2/13/09		
58		Conduct vendor referdnce reviews	20 days	Mon 2/2/09	Fri 2/27/09		
59		Work with vendors to negotiate cost options	20 days	Mon 4/20/09	Fri 5/15/09	58,61	
60		Integrate staff feedback, testing process	30 days	Mon 5/18/09	Fri 6/26/09	59	
61		conduct onsite visits with implemented sites	45 days	Mon 2/16/09	Fri 4/17/09	57	
62		Prep for final vendor decision meetings	10 days	Mon 6/29/09	Fri 7/10/09	60	
63	MILESTONE	CONVERGENCE POINT: Conduct meeting for final vendor selection discussion w/ all participants	1 day	Mon 7/13/09	Mon 7/13/09	56	
64		Notify primary and secondary selections	5 days	Tue 7/14/09	Mon 7/20/09	63	
65							
66		Complete Vendor Contracting	58 days	Tue 7/21/09	Thu 10/8/09	63,64	
67		Based on final partipcant decisions - work with vendor on cost and contract details	35 days	Tue 7/21/09	Mon 9/7/09		
68	MILESTONE	Obtain final contract and pricing (include installation, communication, data migration, impact, etc, at ri	1 day	Tue 9/8/09	Tue 9/8/09	67	
69		CONVERGENCE MEETING: Final Vendor Selection dsicussion for each participant	1 day	Wed 9/9/09	Wed 9/9/09	68	
70		Submit final contracts to appropraite boards/confirm funding,	20 days	Thu 9/10/09	Wed 10/7/09	69	
71	MILESTONE	Obtain signed contracts with vendor	1 day	Thu 10/8/09	Thu 10/8/09	70	
72							
73							
74		START IMPLEMENTATION SECTION OF PROJECT (vendor to help detail	181 days	Thu 10/8/09	Fri 6/18/10	71	
75							
76		Implementation Planning	10 days	Thu 10/8/09	Thu 10/22/09		
77	Meeting	CONVERGENCE MEETING: Discuss what implementation components can be shared (training as e	1 day	Fri 10/9/09	Fri 10/9/09		
78		Initiate weekly coordination meetnigs with Ditrict project group - each meeting is a go/no go for targeted m	0 days	Thu 10/8/09	Thu 10/8/09		
79		Develop training plan	10 days	Fri 10/9/09	Thu 10/22/09		
80		Develop communications plan	10 days	Fri 10/9/09	Thu 10/22/09		
81		Develop installation plan (including migration date)	10 days	Fri 10/9/09	Thu 10/22/09		
82		Develop peropheral system test and migration plan	5 days	Fri 10/9/09	Thu 10/15/09		
83		Develop data migration plan (10 days	Fri 10/9/09	Thu 10/22/09		
84		Develop operational migration plan (fines, fess, impact,	10 days	Fri 10/9/09	Thu 10/22/09		

ID	Text1	Task Name	Duration	Start	Finish	Predec	Resource Names
85		Setup Hardware and Software	45 days	Fri 10/23/09	Thu 12/24/09	76	
86		Actviate VM and load data for intial testing/training	20 days	Fri 10/23/09	Thu 11/19/09		
87		Procure and install required hardware	25 days	Fri 10/23/09	Thu 11/26/09		
88		Load software and test data	20 days	Fri 11/27/09	Thu 12/24/09	87	
89							
90		Fine Tune installation	20 days	Fri 12/25/09	Thu 1/21/10	85	
91		test peripheral systems	10 days	Fri 12/25/09	Thu 1/7/10		
92		test with operational data (use test criteria, scenarios and data tests)	20 days	Fri 12/25/09	Thu 1/21/10		
93							
94		Prep for staff training	25 days	Fri 1/22/10	Thu 2/25/10	90	
95		Complete prep details for training foundations and advertise to staff	25 days	Fri 1/22/10	Thu 2/25/10		
96							
97		Conduct staff training	25 days	Fri 2/26/10	Thu 4/1/10	94	
98		Finalzie details for formal migration period	15 days	Fri 2/26/10	Thu 3/18/10	94	
99							
100		Mirgate to new system	3 days	Fri 4/2/10	Tue 4/6/10	97,98	
101							
102		Work through integration period	45 days	Wed 4/7/10	Tue 6/8/10	100	
103		Close Project	8 days	Wed 6/9/10	Fri 6/18/10	102	
104		Close contract and payments	5 days	Wed 6/9/10	Tue 6/15/10		
105		Conduct formal project close meeting	1 day	Wed 6/16/10	Wed 6/16/10	104	
106		Create historical documents	2 days	Thu 6/17/10	Fri 6/18/10	105	
107							
108		END ILS SELECTION AND IMPLEMENTATOIN	0 days	Fri 6/18/10	Fri 6/18/10	103	